

City of Flemingsburg
P.O Box 406
Flemingsburg, Kentucky 41041
(606) 845-5951
Fax (606) 845-0712

Building Permit Application

INSTRUCTIONS TO APPLICANT: This application must be completed in full. The owner, the contractor or any person authorized by the owner may complete the application. If the applicant is not the owner, the owner must sign the "Certification of Authorization" on page 2.

The application requests a great deal of information about construction methods and materials, also you are required to submit drawings of the project in detail. Blueprints are not required for conventional construction, although it would be advisable to submit them if you have them, so the inspector may discover any possible problems before you begin. Any blueprints submitted will be returned to you when the project is complete if you request.

The **Codes Enforcement Officer** will visit the building site for periodic inspections. He must, at a minimum, inspect (a) before footings are poured, (b) before the framing is covered, and (c) a final inspection before the building may be occupied. It is the responsibility of the owner or contractor to notify the inspector at each stage, and to make arrangements for electrical and plumbing inspections. It is advisable for the contractor to meet with the inspector before beginning construction.

Before the Building Permit will be issued, you must submit the following:

1. A detailed site plan, or "plot plan", showing the shape and dimensions of the lot or lots, all existing or proposed structures, the distances between all structures and the property lines, the location of driveways, utility services, easements, manholes, or any other pertinent information.
2. A floor plan, drawn to scale. For remodeling or additions, label the areas being added or remodeled.
3. Framing plan showing size and span of all joists, rafters and studs along with their spacing.
4. The building fee, which is calculated by size of the building.

In 1990, the General Assembly of Kentucky adopted a new state law, which requires all contractors and subcontractors to provide assurance that Kentucky's Workers Compensation and Unemployment Insurance will be complied with before a building permit will be issued. The "Contractor's Affidavit" on page 6 must be signed before the permit will be issued. The applicant would be well advised to assure himself/herself that these laws will be complied with.

The City of Flemingsburg requires all contractors and subcontractors to purchase a City Occupational License. In event the City discovers any contractor is working without a license, the building can be revoked and a Stop Work Order issued.

Note: All inspections of projects will be performed in conjunction with the current edition of the Kentucky Residential Code, Kentucky Building Code, The International Residential Code, The International Building Code, and any other code that is adopted by the State of Kentucky and the City of Flemingsburg.

I hereby certify that all information contained in this application and any attachments hereto are true and accurate, and that any misrepresentation or misstatement of facts shall be grounds for denial or revocation of the permit. I also will be responsible for making sure that all applicable codes and/or ordinances will be complied with, including but not limited to The Kentucky Building Codes, Kentucky Plumbing Code, National Electrical Code, and Code or Ordinances for the City of Flemingsburg.

Applicant Signature

Date

Certification of Authorization: I hereby certify that I am owner of record of the property described in this application, and that I authorize _____ to act as my agent in making this application.

Property Owner Signature

Date

Location:

Address _____

Subdivision Name/lot _____

Zoning classification _____

Applicant:

Name _____ Phone _____

Address _____

owner contractor other _____

Property owner:

Name _____ Phone _____

Address _____

General Contractor:

Name _____ Phone _____

Address _____

Commercial/Non-residential Residential

Permit Type: New construction Addition Remodeling/alteration

Construction Type:

- wood frame
- metal frame
- post frame
- other _____
- siding
- brick veneer
- other _____

- basement
- slab
- crawl space
- no garage
- attached garage
- detached garage

no. vehicles _____

Lot Information:

Lot area _____ sq. ft.

Lot width: front _____ ft. rear _____ ft.

Setbacks: front yard _____ ft. rear yard _____ ft.

side yard _____ ft. side yard _____ ft.

Driveway: length _____ width _____ surface _____

Utility Information:

- public sewer
- septic system
- city water
- other _____

Electric supplier: Kentucky Utilities Fleming/Mason Energy

Electric service _____ amp overhead underground

Heating fuel: electric natural gas LP gas other _____

Will street or sidewalk be cut for utilities? yes no If yes, you must complete a "Notice of Excavation in a Public Way" and post bond.

New Construction:

Basement: _____ ft. X _____ ft. = _____ sq. ft.

1st floor: _____ ft. X _____ ft. = _____ sq. ft.

2nd floor _____ ft. X _____ ft. = _____ sq. ft.

3rd floor _____ ft. X _____ ft. = _____ sq. ft.

garage _____ ft. X _____ ft. = _____ sq. ft.

TOTAL _____ sq. ft.

Additions:

To: front rear side

Existing structure _____ sq. ft.

Addition _____ sq. ft.

Proposed use: _____

Remodeling:

Total area of structure _____ sq. ft.

Area remodeled _____ sq. ft.

Describe work to be done _____

Construction Information:

Footings: concrete other _____

Depth below grade _____ in. width _____ in. depth _____ in.

Reinforced yes no no. of bars _____ size _____

Foundation: concrete block poured concrete _____ psi other _____

width _____ in. dampproofing material _____

Framing: bearing wall thickness _____ in. material _____ stud spacing _____ oc.

Non-bearing wall thickness _____ in. material _____ stud spacing _____ oc.

Joists: 1st floor size _____ spacing _____ longest span _____ material _____

2nd floor size _____ spacing _____ longest span _____ material _____

ceiling size _____ spacing _____ longest span _____ material _____

Insulation: wall R-value _____ ceiling R-value _____ floor R-value _____

Roofing: truss – must submit truss certification rafter sheathing material _____

asphalt/fiberglass shingle metal other _____

Siding: vinyl aluminum brick wood other _____

Contractor / Subcontractor List

General

name	contact person	phone
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business address	occ. license #	expiration date
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Excavation

name	contact person	phone
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business address	occ. license #	expiration date
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Concrete

name	contact person	phone
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business address	occ. license #	expiration date
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Framing

name	contact person	phone
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business address	occ. license #	expiration date
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Roofing

name	contact person	phone
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business address	occ. license #	expiration date
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Drywall

name	contact person	phone
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business address	occ. license #	expiration date
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Finish Carpentry

name	contact person	phone
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business address	occ. license #	expiration date
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Electric

name	contact person	phone
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business address	occ. license #	expiration date
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Plumbing

name	contact person	phone
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business address	occ. license #	expiration date
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Heating

name	contact person	phone
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business address	occ. license #	expiration date
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Contractors Affidavit

I _____ hereby state, pursuant to KRS 198B.060(10)
print name
all contractors and subcontractors employed on any activity covered by this permit shall
be in compliance with the Commonwealth of Kentucky requirements for Workers
Compensation Insurance (according to KRS Ch. 342) and Unemployment Insurance
(according to KRS Ch. 341).

applicant signature

Subscribed And Sworn to before me by _____, applicant,
this the _____ day of _____, 20_____.

Notary Public, State at Large
My commission expires _____

<u>For Office Use Only:</u>	
Application No. _____	Permit No. _____
Date Approved _____	Cert. of Occupancy _____
Date Denied _____	Electrical Cert. _____
By _____	Plumbing Cert. _____
Application Fee Paid \$ _____	Zoning Permit _____